



Sutton Mencap Easy Read Annual Report 2014-15



**Charity number: 1080514
Company number: 03915936**

What this report is about



This report tells you about what Sutton Mencap did from April 2014 to March 2015.



It tells you who runs Sutton Mencap and how it is run



It says what our priorities were. A priority is something that is very important to do.



It tells you about the work we did during the year.



It tells you about what we want to do in the future.



It tells you where our money came from and how we spent it.

Who runs Sutton Mencap?



Sutton Mencap is run by the Executive Committee. The people on the Executive Committee are called trustees.

These people are Trustees of Sutton Mencap



Mavis Peart OBE

Mavis is Sutton Mencap's Chairman.
Mavis is in charge of the executive committee meetings.



Clare Fionda

Clare is Sutton Mencap's Vice-Chairman.
Clare is in charge of committee meetings when Mavis cannot attend.



Paul Solomon

Paul is Sutton Mencap's Treasurer
Paul helps the committee manage Sutton Mencap's money



Titilayo Dairo

Titilayo is a trustee



Kevin Dillon

Kevin is a trustee



Ross Feeney

Ross is a trustee.
Ross became a trustee in January 2015.



Michele Humphreys

Michele is a trustee



Alison Lepetit

Alison is a trustee



Edwina Morris

Edwina is a trustee



Michelle Perrett

Michelle is a trustee



David Schad

David is a trustee

How is Sutton Mencap run?



The trustees are elected at an Annual General Meeting.



This means that the members of Sutton Mencap decide who the trustees are.



The Executive Committee meets every month apart from August, October and December



Sutton Mencap also has a senior management team.



The senior management team is in charge of all of Sutton Mencap's activities

These people were members of Sutton Mencap's Senior Management Team in 2014-15



Dave Hobday
Dave is the Director



Laura Emmerson
Laura is the Children's Services and Inclusion Manager



Olivia Griffin
Olivia is the Transition and Community Services Manager

How is Sutton Mencap run?



There are rules which say how Sutton Mencap is run.



These rules are written down in a special document called the Memorandum and Articles of Association



The Trustees make sure Sutton Mencap keeps to these rules

Sutton Mencap's priorities



Sutton Mencap's trustees looked at its priorities in 2014.



The trustees asked other people what they thought the priorities should be.



The trustees wrote down the priorities in a document called the Strategic Plan.



The strategic plan starts in 2015.



The strategic plan ends in 2018.



The trustees will check that Sutton Mencap is achieving the aims in the strategic plan.

Sutton Mencap's priorities



We want to carry on running excellent services for children and adults.



We want to run more services so we can help more people.



We want to raise enough money to run our services.



We want to help people learn to use equipment like iPads when they come to Sutton Mencap.



We want everyone who works at Sutton Mencap to enjoy their jobs



We want to use computers to help us manage our services.



We want to make sure our building is a nice place for people to visit.



We want to support people with a learning disability to have their say on what happens in Sutton.



We want to make sure we manage our money well.

What we did during the year



We ran services for about 70 children and young people.



We ran clubs which took place after school, on Saturdays and on school holidays.



We ran a youth club called Phoenix Rangers which meets at the Phoenix Centre.



We have a new contract with the council so we can carry on running these services.



We would like even more children to attend these services.



We make sure our staff are properly trained.



BBC Children in Need gave us money to provide outings for children.



We also started a new project to help young people have more of a say about what happens to them.

What we did during the year



We ran services for about 190 adults.



The Henry Smith Charity gave us money for three years towards running our adult services.



Our Community Day Activities Service ran on Monday, Tuesday and Friday



We hope to run the service on Wednesday and Thursday as well.



We ran Breakaways on Friday evening and Saturday



We also organised weekends away for Breakaways members.



We ran a drama group called Action Replay.



The group put on shows at the Secombe Theatre and performed at the Guilfest Festival.



The group celebrated 10 years of performances in March 2015.

What we did during the year



We ran dance classes for adults on Monday afternoon.



The dance group also performed at shows at the Secombe Theatre



We ran cookery classes on Tuesday at Wallington High School for Girls.



We ran a group called Art Cafe on Tuesday.



We ran a leisure group called Groupies on Tuesday evening.



We ran a leisure group called High Fliers on Wednesday evening.



We ran a healthy living group called Zest on Wednesday afternoon.



We also ran lots of events and parties for adults.

What we did during the year



Our Connect 2 friendship project helped friends get together and have fun.



City Bridge Trust have agreed to fund a new Community Link friendship project for the next 3 years.



We worked in partnership with other organisations.



We helped set up the Sutton Together consortium.



Sutton Together helps local charities work together



We bought a new database which helps us keep all our information in one place.



We were also given money by the Sutton Community Fund to buy iPads



A lot of people volunteered with Sutton Mencap.

What we want to do next year



We want to carry on running excellent services for children and adults.



We want even more children to attend our groups.



We want to run more outings and events for children.



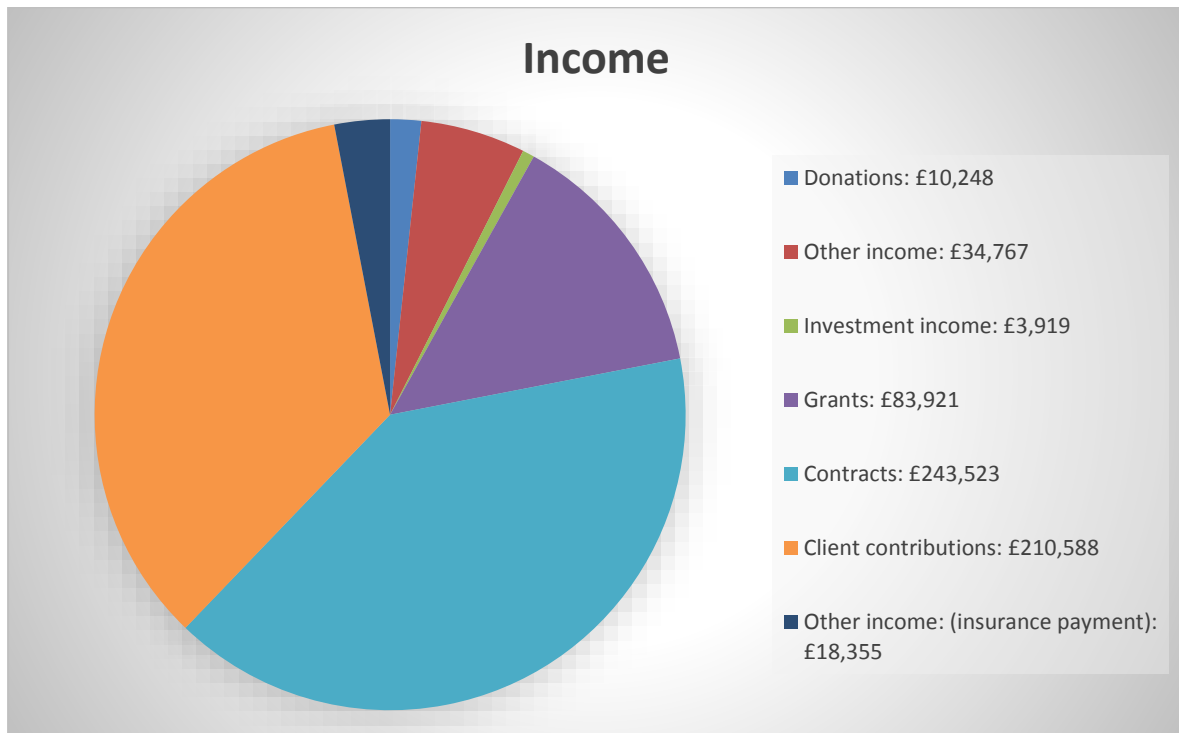
We want to run our Community Day Service on more days.

Community Link

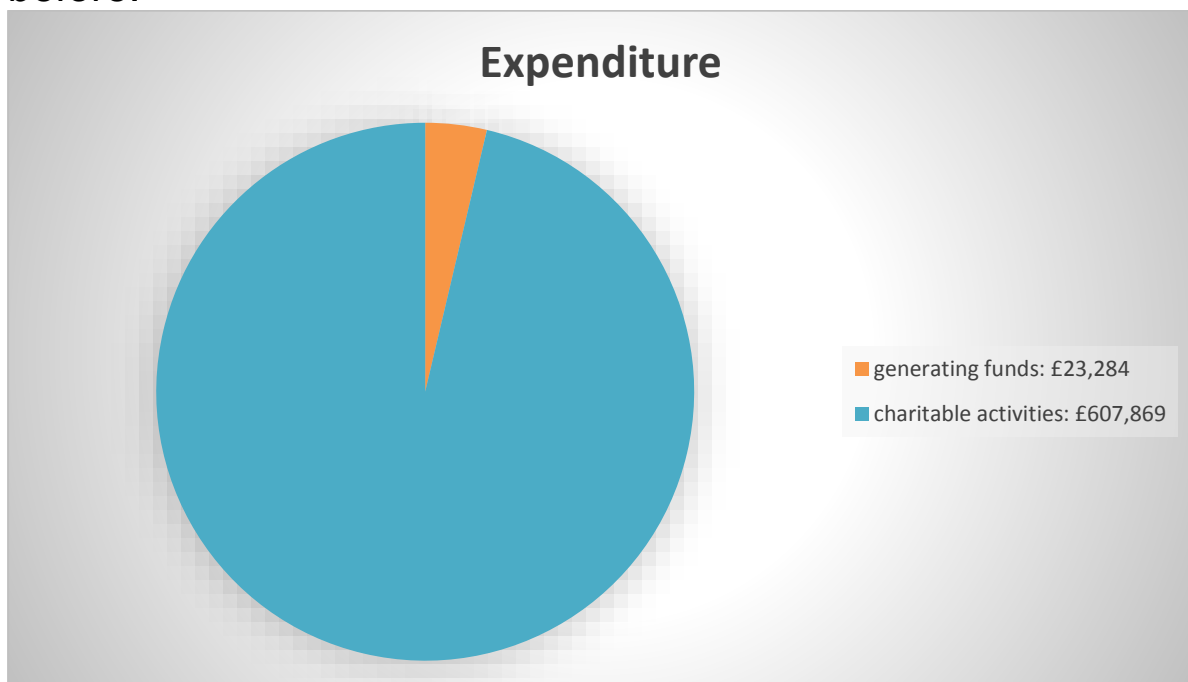
We want to start our new Community Link project

Where our money came from and how we spent it

We received £605,000. This was £60,000 more than the year before.



We spent £631,000. This was £80,000 more than the year before.



We spent £26,000 more than we received. We used money we already had to pay for this.