Sutton Mencap Charity Company

Annual Report and Financial Statements
For the year ended 31 March 2026

Charity number: 1080514
Company number: 03915936

Sutton Mencap Charity Company

Annual Report and Financial Statements
Year ended 31 March 2026

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Sutton Mencap Charity Company

Company information

Trustee Board

The members of the Trustee Board are the directors of the company.

Company Status
The company is a company limited by guarantee, not having a share capital and is registered in England and Wales.

Registered company number: 03915936

Registered charity number: 1080514

Registered Office
8 Stanley Park Road
Wallington
SM6 0EU

Bankers

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling, Kent
ME19 4JQ

Unity Trust Bank
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Auditor
Kevin Fisher
Kingston Burrows
308 Ewell Road
Surbiton
KT6 7AL

Solicitor
WH Matthews and Co
11-13 Grove Road
Sutton
SM1 1DS

Sutton Mencap Charity Company

Report of the Trustees

Year ended 31 March 2026

Structure, Governance and Management

Governing document

Sutton Mencap Charity Company is a charity registered with the Charity Commission and a Company Limited by Guarantee. The Charity Company was registered on 28 January 2000 and uses Sutton Mencap as its working name. The company was set up under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Appointment of trustees

The Trustee Board for the Company is made up of a maximum of 12 members: 3 honorary officers plus up to 9 members. Honorary officers and members are elected at an Annual General Meeting. The Trustee Board may also co-opt members to fill skills gaps, provided that the number of co-opted members does not make up more than one-third of the Trustee Board's membership.

Trustee recruitment

Trustee recruitment is carried out according to policies which are reviewed on a regular basis. Potential trustees are invited to observe a trustee meeting and interviewed by the Chair and/ or another trustee.

Trustee induction and training

New trustees participate in an induction programme led by the Chief Executive Officer. They are invited to meet with key staff in the organisation and visit a range of services and are provided with an induction pack containing the Memorandum and Articles of Association, latest annual report and financial statements, strategic plan and key policies and procedures. Trustees participate in internal and external training.

Organisational structure

The Trustee Board governs the charity and usually meets 8 times a year. The Trustee Board appoints a Chief Executive Officer to manage the day-to-day operations of the charity. The Chief Executive Officer attends Trustee Board meetings and advises and reports to the Trustees. Trustees papers are prepared and circulated in advance of each meeting. Papers include an easy read summary to improve accessibility for any trustees with a learning disability.

Risk management and control

The Trustee Board has a formal risk management strategy which enables it to identify and mitigate the major risks to which the charity is exposed. The strategy consists of:

- an annual review of the risks which the charity may face;
- the establishment of systems and procedures to mitigate those risks;

- the implementation of procedures designed to report on and minimise any potential impact on the charity should any of those risks materialise.

The principal risks and actions taken to mitigate them are grouped under the following headings:

Governance. Procedures are in place to monitor the success of recruitment and the mix of skills and life experiences trustees bring to the organisation. Effective decision making is monitored through the adoption and delivery of strategic plans.

Finance. Trustees consider management accounts, cash flow, and debtors on at least a quarterly basis and confirm that in their view the organisation is a going concern. Trustees ensure the charity operates effective financial controls to mitigate the potential for fraud or error. Financial regulations are reviewed on an annual basis.

Staffing and volunteering. Trustees receive regular reports on staffing levels and staff recruitment. Trustees ensure the charity operates clear policies on staff recruitment, management and training, disciplinary and grievance procedures, as well as operational policies and procedures. Trustees have access to professional external HR advice.

Legal compliance. Trustees ensure the charity has a range of up-to-date policies in place and seeks external advice and expertise where required to ensure legal compliance.

Service delivery. Trustees receive regular reports from staff on service delivery issues. They also monitor service user feedback and compliance with contract and grant requirements from funders. Trustees allocate resources for quality assurance systems and staff training, including resources devoted to meeting safeguarding responsibilities.

Buildings, plant and equipment. Trustees consider premises requirements and compliance with the building lease. Trustees allocate resources for building and equipment maintenance and monitor expenditure.

External relationships and environment. Trustees ensure the charity maintains appropriate relationships with key local and national bodies and keeps abreast of changes in local and national policy which could have an impact on the charity.

Strategy

During 2025/26, Trustees worked on producing a new strategic plan for the next five years. The new plan, which was agreed in February 2026, centres around an agreed vision that all people with a learning disability should be able to lead fulfilling lives and achieve their aspirations and potential.

Trustees set four over-arching outcomes that they believe will support this vision, as follows:

1. People with a learning disability and their families have stronger social connections and are more able to participate in community life.

2. People with a learning disability have improved skills, greater confidence and are more able to exercise choice and control over their lives.
3. Parents and carers of people with a learning disability feel more supported and less isolated.
4. People with a learning disability and their families feel supported and valued as part of the local community.

The plan contains eight objectives which trustees will work focus on over the next five years, as follows:

Service development and delivery:
- Ensure continuing development of service quality.
- Expand delivery of existing services to reach more people.
- Explore opportunities to develop new services, including through partnership working.

Strategic relationships:
- Develop service users' and parents' networks to identify and respond to collective challenges and provide opportunities for involvement.
- Keep abreast of the work of other organisations where this impacts on Sutton Mencap and the people who use our services.

People, premises and resources:
- Ensure 8 Stanley Park Road supports current and future needs.
- Develop and improve communication systems.
- Ensure the staff team is structured to deliver the aims of this plan.

These objectives will be used to set an annual delivery plan for the organisation. Trustees will monitor progress towards delivering the plan on a quarterly basis.

Quality Assurance
Trustees have developed a bespoke quality assurance programme, focussing on the following key areas of business:

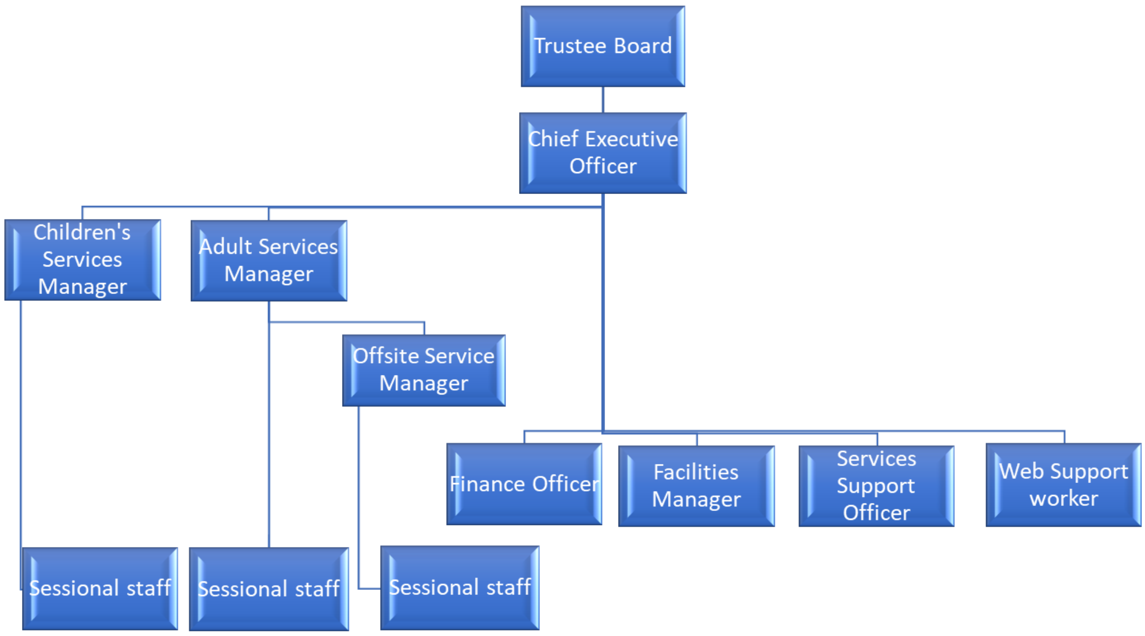
1. ***Putting People First****:* how all our activities promote person centred care.
2. ***Staff and management:*** how we ensure that staff are recruited, trained and supported to deliver high-quality services.
3. ***The way we work:*** How we deliver our services.
4. ***The way we are run***: How governance and management support the delivery of high-quality services.
5. ***Our place within the wider society:*** How we fulfil our responsibilities as a local charity.

Each year, trustees cover one of these areas in depth, visiting services and putting together a detailed review of how the organisation meets a set of standards that underpin that area.

During 2025-26 the trustees focussed on *section 3. The way we work.* The trustees carried out an extensive review of service delivery, observing services, talking to service users and staff, and reviewing policies and procedures to identify areas for improvement. This work identified areas were improvements could be made around staff training, increasing our focus on delivering outcomes, minor changes to our safeguarding policy and strengthening systems for monitoring health and safety. These will be implemented over the coming year.

Organisation structure

As at 31st March 2026, Sutton Mencap's organisation structure was as follows:



Procedures for setting staff salaries

The trustees have an established system for setting pay and remuneration for key management personnel which takes account of salary levels for similar local charities as well as existing posts within the organisation. The trustees have established a remuneration sub-committee to review salary levels on an annual basis and take account of comparative local and national trends as well as the financial performance of the organisation. The recommendations of the sub-committee are reviewed and agreed by the Trustee Board.

Sutton Mencap is registered with the Living Wage Foundation as a London Living Wage Employer.

Sutton Mencap Charity Company

Developments, activities and achievements during the year

Service development and delivery
We continued to deliver a large programme of services to children and adults with a learning disability over the year.

Services for children and young people
We supported 70 children during the year, up from 64 in the previous year. At the same time, we saw a fall of around 8% in the number of hours provided on children's services, which resulted in a fall in income of over £20,000. This reduction in service provision was most noticeable on our Saturday service, which saw a 20% reduction in referrals in comparison to the previous year.

This pattern is a concern to us and the families who use our children's services. Referrals to the service are made by the local authority and we are keen to ensure that decisions affecting families continue to be made on the basis of need, rather than being led by financial considerations. Over the coming year, we will be seeking to work with the council to ensure that more children are able to benefit from the range of services we offer.

Overall, trustees acknowledge the challenges in maintaining delivery of sustainable children's services. Trustees are also aware of the importance of these services for families and are determined to continue supporting children with high-needs, recognising the pressures faced by families in caring for children.

Services for adults
We continued our provision of day services based at our premises and added a few extra people to the two existing groups where places could be made available, increasing provision by around 3%.

With no further spaces available on these groups, we took the decision to open a third day service group, based at another local venue, which opened in January 2026. The start up costs for the group are significant, and as a result the service lost money in its first few months. We are however confident that the service will grow and this will turn out to be a strong investment.

Our Breakaways respite groups also continued to be popular and we were able to expand the membership of these groups.

Service development
Service quality was supported by the development of a new outcomes monitoring system. This will allow us to support people attending our services to work towards specific goals around life-skills. This will be piloted on the new offsite day service over the coming months.

Safeguarding
Safeguarding continues to play a central role in all our activities. We follow safe recruitment procedures which include carrying out appropriate checks on potential staff and volunteers. All staff, including those in administrative roles, undertake safeguarding training at least every 3 years. We also have a comprehensive system

for trustee oversight of safeguarding practice. All incident forms are reviewed by a trustee-led safeguarding panel, who decide whether any might represent a safeguarding concern. These are then recorded in our safeguarding log, which is reviewed regularly to ensure we are taking appropriate action.

Strategic relationships

Work with service users, parents and carers
We place a great deal of importance on engaging with service users, parents and carers.

We continue to run our monthly Tea and Cake sessions for people with a learning disability. These sessions provide a useful opportunity for us and external agencies to carry out informal consultation, promote new services, and test ideas for future developments.

We established a parents' support group for our adult services in 2024, which has proved very popular. The group typically meets quarterly and provides an opportunity for parents to come together and discuss key issues of concern. We also invite guest speakers to share useful information of relevance to parents and carers.

In March 2026, an opportunity arose to support the development of a new forum for parents and carers of children with Special Educational Needs and Disabilities. This would be major piece of work for the next financial year.

Work with local partners
Sutton Mencap continued to play a significant role in local voluntary sector partnerships. We take part in the Charity and Public Sector Partnership which explores ways of developing closer relationships between charities, Sutton Council and the local NHS. We also continued to participate in work supporting the council and NHS in delivering their Learning Disability Strategy and worked with commissioners on their plans for delivering children's and adults' services.

People, premises and resources

Supporting staff
We recognise the importance of having a strong, effective staff team. This means ensuring we can recruit and retain staff and that they have the training and support they need to provide high-quality services for the people we support.

Sutton Mencap is a registered London Living Wage employer, which is a requirement of our service delivery agreements with the London Borough of Sutton. We believe that London Living Wage supports the organisation in retaining existing staff, whilst attracting new staff to support the expansion of services.

We also offer a comprehensive training and supervision programme to our staff team. During 2025/26, each staff member received on average 4 days of paid training on courses which include safeguarding, health and safety, Team Teach behaviour management, first aid, moving and handling, dysphagia, PEG feeding, food hygiene, Prevent, MiDAS driver training, and Deprivation of Liberty Safeguards.

Building and facilities
We continued to explore ways of making improvements to the building which will enable us to improve the support we provide to people who use our services. We were able to refurbish our soft-play room, which is now a calming space to help children regulate behaviour. The other main area we are keen to develop is our vestibule, which is large conservatory-style space used for art activities and mealtimes. We are aiming to work with the council to agree a replacement for the roof, which will greatly improve our ability to manage the temperature in the room.

We made some improvements to our children's playground during the year. In particular, we brought in a new swing and trampoline, both of which have proved very popular. We also carried out necessary improvements to our fencing.

We also purchased an additional minibus to support the delivery of services at our main premises and the offsite provision.

Finance report
The year ending 31 March 2026 showed our income of £1,074,475 reducing by 4.3% from last year's £1,122,996. This decrease of £48,521 is mostly caused by the receipt in 2025, not repeated this year, of a substantial grant of £59,000 from City Bridge for our Digital Inclusion Project. Fees from services for children were down by 7% with a reduction in income from Saturday Clubs, as referrals dropped considerably. However, this was more than offset by an increase in Adult Services revenue, partly from price increases but mainly from an increase in activity.

In 2026 overall costs increased by less than 1% although there were major variations contributing to this. The main item is staff costs - up by £71,000 partially from pay increases and partially from increased hours. As a direct result of this, National Insurance and pension costs were also higher

One off costs in 2025 such ss surveyor and legal costs, and a major refurbishment of the kitchen, were not repeated and helped considerably to minimise the earlier mentioned salary increase.

Fixed assets increased by £23,924 with the purchase of an additional minibus at £46,989 partially offset by other asset disposals and depreciation charges.

Cash is invested in short and medium-term bank deposits and the closing balances on 31 March 2026 totalled £505,010 which is lower by £34,518, reflecting the current year's shortfall and capital expenditure.

Changes in unrestricted and designated funds. Due to increased activity, we have increased our general reserve to maintain three months running costs. This has reduced the amount of funds we have designated for building improvements.

The Accounting Standard requires the production of a Cash Flow Statement, and this has been included in the annual report.

The Balance Sheet remains strong, even though our total assets decreased to £701,788 as at t 31 March 2026. This continues to provide confidence to our members, clients, staff and trustees that we will be able continue to provide services, we trust, for many years to come. Suffice to say under this heading, Sutton Mencap's finances are currently in reasonable shape.

We are confident that 2026/2027 will continue with a healthy surplus for Sutton Mencap.

Reserves policy

Sutton Mencap requires an appropriate level of reserves to enable it to achieve the following objectives:

- Primarily, to ensure that Sutton Mencap is able to survive unexpected set-backs, including short term funding issues, and problems arising from internal or external causes.
- To provide the option of developing new services or expand current ones in line with the changing needs of the community.

Trustees consider it prudent for Sutton Mencap to hold a level of reserves to meet its primary objective equivalent to 3 months' average expenditure, excluding fixed-term, grant-funded activities. Trustees have also set a target of 6 months' expenditure to enable them to meet the second objective of developing or expanding services.

In addition to our unrestricted reserves, Sutton Mencap designated a significant level of funds to two specific projects, improvement to the building and the purchase of replacement minibuses.

Public benefit

Charity law requires that the Board of Trustees pay due regard to the public benefit guidance published by the Charity Commission and have a duty to achieve the purposes of the charitable company. In setting the charity's objectives, planning its activities and reviewing all proposed activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit. The Trustees review and approve the annual budget and periodically review the financial performance and reports of the company to ensure that it is operating in a manner consistent with achieving its purposes. In addition, the Trustees are of the opinion that the policies and procedures in place are sufficiently robust to ensure that the charity achieves its purpose.

Sutton Mencap Charity Company

Responsibilities of the Trustee Board

The trustees (who are also directors of Sutton Mencap for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Exemptions from Disclosures
This report has been prepared in accordance with the Special Provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees and signed on their behalf by:

____ Date

____ Date

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF:

SUTTON MENCAP CHARITY COMPANY
(A company limited by guarantee)

FOR THE YEAR ENDED 31 MARCH 2026

Opinion
We have audited the financial statements of Sutton Mencap Charity Company (the 'charitable company') for the year ended 31 March 2026 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2026, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion
We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern
In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information
The other information comprises the information included in the trustees' report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the trustees' report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF:

SUTTON MENCAP CHARITY COMPANY
(A company limited by guarantee)

FOR THE YEAR ENDED 31 MARCH 2026

Opinions on other matters prescribed by the Companies Act 2006
In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception
In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees
As explained more fully in the trustees' responsibilities statement on page 13, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF:

SUTTON MENCAP CHARITY COMPANY
(A company limited by guarantee)

FOR THE YEAR ENDED 31 MARCH 2026

Auditor's responsibilities for the audit of the financial statements …/Cont'd

- Enquiry of management and those charged with governance about actual and potential litigation or claims and the identification of non-compliance with laws and regulations.
- Reviewing minutes of meetings of those charged with governance.
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Auditing the risk of management override of controls, including testing journal entries and other adjustments for appropriateness; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- Professional scepticism in course of the audit and with audit sampling in material audit areas.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report
This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Kevin Fisher BA FCA CTA
(Senior Statutory Auditor)
For and on behalf of Kingston Burrowes Audit Ltd
Statutory Auditors
308 Ewell Road,
Surbiton, Surrey.
KT6 7AL

2026

Sutton Mencap Charity Company

Statement of Financial Activities and Income & Expenditure Report for the year to 31 March 2026

	Note	Restricted Funds £	Unrestricted Funds £	2026 Total £	2025 Total £
Income and endowments					
Donations and legacies	3	-	4,245	4,245	15,499
Other trading activities	4	-	10,357	10,357	3,169
Investment income	5	-	16,120	16,120	25,039
Income from charitable activities					
Grants	6	2,000	33,000	35,000	93,857
Fees from services for children and young people		-	345,380	345,380	368,911
Fees from services for adults		-	663,373	663,373	616,521
Total income and endowments		**2,000**	**1,072,475**	**1,074,475**	**1,122,996**
Expenditure					
Expenditure on raising funds		-	6,049	6,049	4,607
Expenditure on charitable activities	7	30,943	1,085,803	1,116,746	1,110,078
Total expenditure		**30,943**	**1,091,852**	**1,122,795**	**1,114,685**
Net income/ (expenditure)	9	**(28,943)**	**(19,377)**	**(48,320)**	**8,311**
Transfers between funds		**-**	**-**	**-**	**-**
Net movement in funds	18	**(28,943)**	**(19,377)**	**(48,320)**	**8,311**
Reconciliation of funds					
Total funds brought forward		137,182	612,926	750,108	741,797
Total funds carried forward		**108,239**	**593,549**	**701,788**	**750,108**

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on pages 19 to 28 form part of the financial statements

Sutton Mencap Charity Company

Balance Sheet as at 31 March 2026

Company Registration Number 03915936

	Note	2026 £	2025 £
Fixed Assets			
Tangible Fixed Assets	12	87,394	63,470
Current Assets			
Debtors	13	134,327	106,133
Investments	14	505,010	342,635
Cash at Bank and in hand		103,240	344,004
		742,577	792,772
Liabilities:			
Creditors	15	128,183	106,134
Net Current Assets		614,394	686,638
Total Assets less Current Liabilities		**701,788**	**750,108**
Funds			
Unrestricted Fund	17	473,155	378,469
Designated Funds	17	120,394	234,457
Restricted Funds	17	108,239	137,182
		701,788	**750,108**

The financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Approved by the Trustees on

Signed on behalf of the Trustees

Name: Name:
Date: Date:

Sutton Mencap Charity Company

Statement of cash flows for the year to 31 March 2026

	Note	Total funds March 2026 £	Total funds March 2025 £
Net Cash provided by operating activities	20	(47,520)	(6,717)
Cash flows from investing activities			
Interest income		16,120	25,039
Purchase of tangible fixed assets		(46,989)	(52,840)
Purchase of investments		(162,375)	(170,000)
Net cash (used in)/ provided by investing activities		(193,244)	(197,801)
Change in cash and cash equivalents		(240,764)	(204,518)
Cash and cash equivalents brought forward		344,004	548,522
Cash and cash equivalents carried forward		103,240	344,004
Analysis of cash and cash equivalents			
Cash at bank and in hand		103,240	344,004

The notes on pages 20 to 29 form part of the financial statements

Sutton Mencap Charity Company

Notes to the financial statements for the year ended 31 March 2026

1) Accounting Policies

Basis of preparation and assessment of going concern
The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Income recognition
Items of income are recognised in the financial statements when all of the following criteria are met:

- the charity has entitlement to the funds;
- any performance conditions have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Expenditure recognition
Expenditure is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount can be measured reliably. Expenditure is classified under the following headings:

- Costs of raising funds which comprises those costs associated with attracting general donations.
- Expenditure on charitable activities which comprises the costs of running various activities and services for the charity's beneficiaries.

Expenditure includes those costs of a direct nature which can be allocated to specific activity. It also includes indirect costs, including governance costs that do not relate to a specific activity but are necessary to support them. Support costs are apportioned to each activity on the basis of the number of hours of service provided and staff time.

Fund accounting
Unrestricted general funds are those which are freely available for the use in furtherance of the objects of the charity and which have not been designated for specific purposes.

Designated funds are unrestricted funds set aside by the trustees for specific purposes.

Notes to the financial statements for the year ended 31 March 2026 (continued)

1) Accounting Policies (continued)

Restricted funds are funds which can only be used in accordance with specific restrictions imposed by the donor or which have been raised for a particular purpose.

Debtors and creditors
Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the Statement of Financial Activities.

Investments
Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than one year are treated as current asset investments.

Leases
Operating lease rentals are charged to the Statement of Financial Activities on a straight-line basis over the period of the lease.

Depreciation
Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives as per note 12.

Pension scheme
The charity operates a defined contribution pension scheme. Contributions payable to the scheme are charged to the Statement of Financial Activities in the period to which they relate.

2) Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £1.

3) Donations and Legacies

	Restricted	Unrestricted	2026 Total	2025 Total
	£	£	£	£
Donations	-	4,245	4,245	15,499
Legacies	-	-	-	-
	-	**4,245**	**4,245**	**15,499**

Of the £15,499 recognised in 2025, £13,000 related to restricted funds.

Sutton Mencap Charity Company

Notes to the financial statements for the year ended 31 March 2026 (continued)

4) Other trading activities

	Restricted	Unrestricted	2026 Total	2025 Total
	£	£	£	£
Rent received	-	437	437	-
Fundraising activities	-	9,920	9,920	3,169
	-	**10,357**	**10,357**	**3,169**

All of the £3,169 recognised in 2025 related to unrestricted funds.

5) Investment income

	Restricted	Unrestricted	2026 Total	2025 Total
	£	£	£	£
Interest received	-	16,120	16,120	25,039
	-	**16,120**	**16,120**	**25,039**

All of the £25,039 recognised in 2025 related to unrestricted funds.

6) Grants received

	Restricted	Unrestricted	2026 Total	2025 Total
	£	£	£	£
City Bridge Trust – DPI	-	-	-	58,857
Grant in kind – LBS rent		33,000	33,000	33,000
Gary Kesner Trust	2,000	-	2,000	2,000
	2,000	**33,000**	**35,000**	**93,857**

Of the £93,857 recognised in 2025, £60,857 related to restricted funds.

Notes to the financial statements for the year ended 31 March 2026 (continued)

7) Charitable activities

	Restricted	Unrestricted	2026 Total	2025 Total
	£	£	£	£
Staff costs (excluding fundraising and governance)	15,819	815,993	831,812	760,200
HR and training costs	-	23,548	23,548	23,119
Minibus costs	-	19,646	19,646	33,994
Accommodation costs	2,781	93,443	96,224	140,426
Direct project costs (excluding staff costs)	-	85,639	85,639	88,460
Depreciation	8,607	14,458	23,065	5,483
Governance costs	-	9,528	9,528	9,877
Administration and office costs	3,736	23,548	27,284	48,519
	30,943	**1,085,803**	**1,116,746**	**1,110,078**

Of the £1,110,078 recognised in 2025, £57,339 related to restricted funds.

8) Staff costs

	2026	2025
	£	£
Wages and salaries	758,423	700,883
Employer’s National Insurance	73,852	47,140
Staff Pensions	20,695	19,810
Holiday pay accrual	(2,472)	4,771
Employment allowance	(10,500)	(5,000)
	839,998	**767,604**

Total employee benefits for key management personnel amounted to £174,200 (2025: £163,856)

No employee earned £60,000 per annum or more.

No trustee received remuneration during the year.

The average number of full-time equivalent employees were:	2026	2025
Chief Executive Officer	0.8	1
Administration and finance	1.6	1.4
Children and young people’s services	7.8	7.8
Adult services	14.7	13.1
Digital Paths to Inclusion	0.3	1

Sutton Mencap Charity Company

Notes to the financial statements for the year ended 31 March 2026 (continued)

9) Net income/ expenditure for the year

This is stated after charging

	2026	2025
	£	£
Depreciation	23,065	5,483
Independent examination fee	-	-
Audit fee	4,000	3,800
	27,065	**9,283**

10)Trustees Emoluments & Expenses

No Trustees received emoluments or expenses during the year. Training course and trustee event expenses amounting to £240 (2025: £863) were paid on behalf of 10 trustees.

11)Taxation

The charitable company is exempt from corporation tax on its charitable activities.

Sutton Mencap Charity Company

Notes to the financial statements for the year ended 31 March 2026 (continued)

12) Tangible fixed assets

	Leasehold Property	Furniture Fittings Fixtures	Office Equipment	Motor Vehicle	Garden	Total
	£	£	£	£	£	£
Cost						
As at 1 April 2025	470,550	49,628	15,228	52,840	14,484	602,730
Additions	-	-	-	46,989	-	46,989
Disposals	-	(34,113)	-	-	-	(34,113)
As at 31 March 2025	**470,550**	**15,515**	**15,228**	**99,829**	**14,484**	**615,606**
Depreciation						
At 1 April 2025	458,909	48,988	15,228	1,651	14,481	539,257
Charge for the year	3,615	217	-	19,233	-	23,065
Disposals	-	(34,113)	-	-	-	(34,113)
At 31 March 2026	**462,524**	**15,092**	**15,228**	**20,884**	**14,481**	**528,209**
Net Book Value						
At 31 March 2026	**8,026**	**423**	**-**	**78,945**	**-**	**87,394**
At 31 March 2025	**11,641**	**640**	**-**	**51,189**	**-**	**63,470**
Depreciation rates	25 years straight line Lease period	25 years straight line Lease period	25% reducing balance	25% reducing balance	10 years straight line	

13) Debtors

	2026	2025
	£	£
Prepayments	19,053	14,435
Debtors	118,274	94,698
Less: provision for bad debts	(3,000)	(3,000)
	134,327	**106,133**

Sutton Mencap Charity Company

Notes to the financial statements for the year ended 31 March 2026 (continued)

14) Investments

	2026	2025
	£	£
Cash on deposit	505,010	342,635
	505,010	**342,635**

15) Creditors - Amounts falling due within one year

	2026	2025
	£	£
Accruals	5,537	4,857
Holiday pay accrual	3,315	5,787
Deferred income	1,020	2,000
Creditors	29,983	23,973
Payroll creditors	88,328	69,517
	128,183	**106,134**

16) Obligations under lease

At the 31 March 2026 the charity was committed to making the following lease payments under non-cancellable leases

	Photocopier	Land and Buildings	Photocopier	Land and Buildings
	2026	2026	2025	2025
Within one year	1,420	33,000	1,437	33,000
Between one and five years	4,378	165,000	5,798	165,000
More than five years	-	519,750	-	552,750
Total	**5,798**	**717,750**	**7,235**	**750,750**

The trustees of Sutton Mencap entered into a lease of 8 Stanley Park Road for 23 years from 3 September 2024 at the current rental of £33,000 per annum. Rental is funded via a payment from the London Borough of Sutton.

Sutton Mencap Charity Company

Notes to the financial statements for the year ended 31 March 2026 (continued)

17) Movement in funds

	Balance 1.4.25	Income	Expenditure	Transfers	Balance 31.3.26
	£	£	£	£	£
Unrestricted funds					
General fund	378,469	1,072,475	(1,091,852)	114,063	473,155
Building designated fund	191,070	-	-	(73,676)	117,394
Minibus designated fund	40,387	-	-	(40,387)	-
Bad debt designated fund	3,000	-	-	-	3,000
Total unrestricted funds	**612,926**	**1,072,475**	**(1,091,852)**	**-**	**593,549**

	Balance 1.4.25	Income	Expenditure	Transfers	Balance 31.3.26
	£	£	£	£	£
Restricted funds					
LBS building grant	100,000			-	100,000
City Bridge Trust	17,555	-	(17,555)	-	-
Gary Kesner Trust	-	2,000	(2,000)	-	-
Minibus fund	8,607	-	(8,607)	-	-
Children’s play equipment	11,020	-	(2,781)	-	8,239
Total restricted funds	**137,182**	**2,000**	**(30,943)**	**-**	**108,239**
Total funds	**750,108**	**1,074,475**	**(1,122,795)**	**-**	**701,788**

2025 Comparative information for the net movement in funds is as follows:

	Balance 1.4.24	Income	Expenditure	Transfers	Balance 31.3.25
	£	£	£	£	£
Unrestricted funds					
General fund	288,349	1,049,139	(1,057,346)	98,327	378,469
Building designated fund	267,764	-	-	(76,694)	191,070
Minibus designated fund	62,020	-	-	(21,633)	40,387
Bad debt designated fund	3,000	-	-	-	3,000
Total unrestricted funds	**621,133**	**1,049,139**	**(1,057,346)**	**-**	**612,926**

Notes to the financial statements for the year ended 31 March 2026 (continued)

	Balance 1.4.24	Income	Expenditure	Transfers	Balance 31.3.25
	£	£	£	£	£
Restricted funds					
LBS building grant	100,000			-	100,000
City Bridge Trust	10,403	58,857	(51,705)	-	17,555
Gary Kesner Trust	-	2,000	(2,000)	-	-
Minibus fund	7,258	3,000	(1,651)	-	8,607
Children's play equipment	3,003	10,000	(1,983)	-	11,020
Total restricted funds	**120,664**	**73,857**	**(57,339)**	**-**	**137,182**
Total funds	**741,797**	**1,122,996**	**(1,114,685)**	**-**	**750,108**

18) Analysis of net assets between funds

	Restricted funds	Unrestricted funds	Total funds
	£	£	£
Tangible fixed assets	-	87,394	87,394
Net current assets	108,239	506,155	614,394
	108,239	**593,549**	**701,788**

2025 Comparative information for the net movement in funds is as follows:

	Restricted funds	Unrestricted funds	Total funds
	£	£	£
Tangible fixed assets	-	63,470	63,470
Net current assets	137,182	549,456	686,638
	137,182	**612,926**	**750,108**

Funds are used for the provision of services and for works to the property that is used in the provision of these services.

Sutton Mencap Charity Company

Notes to the financial statements for the year ended 31 March 2026 (continued)

19) Pension commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £20,695 (2025: £19,810)

At 31 March 2026 £4,769 of contributions were payable and included in creditors. (2025: £2,936)

20) Reconciliation of net movement in funds to net cash flow from operating activities

	2026 £	2025 £
Net movement in funds	(48,320)	8,311
Add back depreciation charge	23,065	5,483
Add back depreciation on disposal	-	11,541
Deduct interest income shown in investing activities	(16,120)	(25,039)
Decrease/ (increase) in debtors	(28,194)	(13,325)
(Decrease)/ increase in creditors	22,049	6,312
	(47,520)	(6,717)